



Hathern C of E Primary School

Headteacher: Stephen Dunn

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12th December 2018

Dear Parents / Carers,

EMERGENCY CLOSURE PROCEDURES

With the weather predicted to get progressively wilder, colder and with the possibility of snow, I would like to remind parents and carers of the procedures we have in place should we need to close the school due to severe weather. Our main concern is the health, safety and wellbeing of our children, staff and parents and therefore a decision to close the school is never taken lightly.

In such a case the Headteacher will make the decision in the morning as to whether the school can be safely opened. It might mean that the school opens later to allow staff and parents to get to the school safely or not at all, depending on weather/traffic conditions. If the weather worsens during the day, then it may become necessary that children are collected earlier.

As soon as the decision is made, we will send text messages/emails to all those parents that are registered with us (it is vitally important that you update us with new mobile numbers as and when you upgrade your mobile phones). Additionally, our website which is found at www.hathernprimary.org will be updated informing you of this and an announcement will be made on Twitter (@Hathern_Primary – follow us if you don't already).

BBC Radio Leicester (104.9FM) will also be contacted notifying them of the closure and they will broadcast the information throughout their programme bulletins. They will also update their own website with this information under 'Snow Closures' at <http://www.bbc.co.uk/news/uk-england-leicestershire-15923253>

To summarise:

1. Ensure we have up to date mobile phone numbers/email addresses and check for text alerts and emails;
2. Keep checking the school website and Twitter. Details regarding any school closure will be on the front page;
3. Tune in to BBC Radio Leicester on 104.9FM and check out BBC Radio Leicester website.

Can I also take this opportunity to remind parents to make sure your child brings a coat to school every day. It is too cold for them to be outside during break/dinner time without one.

Yours sincerely

Stephen Dunn, Headteacher

Learning and Caring Together

